

# Ski Hi Complex RENTAL Tabulation page

*Rental include: 50 non-folding plastic chairs, 10 tables, and 10 trash cans.*

**Non-Profit organizations other than Youth serving, discounts of 20% of total amount, may be given upon approval of City Council.**

1. Administrative Fee Per Application (never waived/covers cost of Building Prep and Admin. Prior to Rental) -----

**1. \$200.00**

**Daily Rentals** *Please indicate the areas which will be in use and the amount of days. If indicating a non-profit, simply mark. Non-Profits is total minus the 20% discount, if approved.*

2. Multi-Purpose Building NO Gym -----

- General Use \$750/Day
- General Use-Serving Alcohol \$850/Day

**2.Total Days \_\_\_\_\_ x \_\_\_\_\_ (per day Cost)= \_\_\_\_\_**

\_\_\_ Profit                      \_\_\_ Non-Profit

3. Multi-Purpose Building AND Gym -----

- General Use \$850/Day
- General Use-Serving Alcohol \$950/Day

**3.Total Days \_\_\_\_\_ x \_\_\_\_\_ (per day Cost)= \_\_\_\_\_**

\_\_\_ Profit                      \_\_\_ Non-Profit

4. Gym Only ----- \$150/Day -----

- Indoor Restrooms \$50/Day
- Outdoor Restrooms \$50/Day

**4.Total Days \_\_\_\_\_ x \_\_\_\_\_ (per day Cost)= \_\_\_\_\_**

\_\_\_ Profit                      \_\_\_ Non-Profit

5. Set up or Tear Down -----

- Half Day (1-6 hours) \$80/Day
- Full Day (6-12 hours) \$100/Day

**5.Total Days \_\_\_\_\_ x \_\_\_\_\_ (per day Cost)= \_\_\_\_\_**

6. Arena/Grandstand/Softball Fields ----- \$70/Hr. -----

- Lights/Water \$85/Day
- Set up/Prep \$80/Day

**6.Total Days \_\_\_\_\_ x \_\_\_\_\_ (per day Cost)= \_\_\_\_\_**

\_\_\_ Profit                      \_\_\_ Non-Profit

7. East parking Lot (special events) ----- \$80/Day -----

- Inside Restrooms \$50/Day
- Outside Restrooms \$50/Day

**7.Total Days \_\_\_\_\_ x \_\_\_\_\_ (per day Cost)= \_\_\_\_\_**

\_\_\_ Profit                      \_\_\_ Non-Profit

8. Carnival Grounds -----

- NO Event Admission \$400/Day
- Charging Event Admission \$800/Day

**8.Total Days \_\_\_\_\_ x \_\_\_\_\_ (per day Cost)= \_\_\_\_\_**

\_\_\_ Profit                      \_\_\_ Non-Profit

9. Other Rental Usage -----

- Stage Usage \$200/Event
- Extra Chair/tables \$100/Day

**9.Total Days \_\_\_\_\_ x \_\_\_\_\_ (per day Cost)= \_\_\_\_\_**

\_\_\_ Profit                      \_\_\_ Non-Profit

10. Marquee Rental ----- \$10/day -----

- Maximum of 2 weeks
- Must have message in the Application form

**10.Total Days \_\_\_\_\_ x \_\_\_\_\_ (per day Cost)= \_\_\_\_\_**

\_\_\_ Profit                      \_\_\_ Non-Profit

\*Please tally all red boxes 1-12 in the spaces below to figure the total rental cost. Please write "N/A in the spaces below, if not in use. \*

**1.\$200 + 2. \_\_\_\_\_ + 3. \_\_\_\_\_ + 4. \_\_\_\_\_ + 5. \_\_\_\_\_ + 6. \_\_\_\_\_ + 7. \_\_\_\_\_ + 8. \_\_\_\_\_ + 9. \_\_\_\_\_ + 10. \_\_\_\_\_ = \_\_\_\_\_**

**-----Youth serving Non-Profit Organizations receive a 35% discount on Total Cost----- Total Cost after Discount = \_\_\_\_\_**

By signing below, I understand and have read the Ski Hi Policy Manual and will follow all rules, requirements and responsibilities of him/herself, as well as attendees at the event. Signature also indicates that Renter(s) has paid the 50% of all dues required to confirm the reservation of the Ski Hi Recreation Complex, as well as turned in \$200.00 Damage Deposit on a separate check.

Renter(s) Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Recreation Director: \_\_\_\_\_ Date: \_\_\_\_\_

**[ ] Approved - [ ] Denied Reason; ( ) incomplete paperwork, ( ) No payment/Deposit, ( ) Space Availability**

# Parks Complex RESERVATION Tabulation page

Reservation does Not include tables and chairs and times listed include your set-up and tear down for your reservation

**Daily Reservations-** The City of Monte Vista Recreation Department offers Parks for reservations for the community and private events. However, in order for daily park users to be able to use the space as well, we have left open hours for daily parks goers. The reservation is for Pavilion/Picnic tables ONLY; the park itself is open to the public at all times.

The applications and payments MUST be filled out, signed and turned in 10 days prior to event. A Cleaning/Damage Deposit of \$100 is required (this needs to be in a separate check), and must be accompanied with application. All checks are payable to the City of Monte Vista. If, after the event, the park(s)/pavilion/equipment has been left in the condition that it was found and all trash removed, park grills cleaned (if used), the cleaning/damage deposit will be refundable to you, upon inspection and authorization of the Recreation department. If any cleaning is necessary after inspection and/or any equipment has been damaged during the event, the deposit will be used to upset the cost. If the cost of any cleaning/equipment damage is greater than \$100, the Permit Holder will be billed for the balance due.

*Please indicate the areas which will be in use and the amount of days. If indicating a non-profit, simply mark. **Non-Profit organizations other than Youth serving, discounts of 20% of total amount, may be given upon approval of City Council.***

1. Administrative Fee Per Application (never waived/covers cost of Space Prep and Admin. Prior to Rental) -----	<b>1. \$10.00</b>
2. Parks Reservation-----  <input type="checkbox"/> Chapman Park <input type="checkbox"/> Fullenwider Park <input type="checkbox"/> Island Park <input type="checkbox"/> Marsh Park  <input type="checkbox"/> Montez Park <input type="checkbox"/> Sanchez Park <input type="checkbox"/> Tennis Court	___ 10:00AM-2:00PM    ___ 4:00PM-8:00PM    ___ All Day (10:00AM-8:00PM)
3. Chairs/Tables Rentals ----- <input type="radio"/> Chairs         \$2/Day <input type="radio"/> Tables         \$10/Day	<b>3.Total Days</b> _____ x _____ (amount of chairs) = \$ _____  <b>Total Days</b> _____ x _____ (amount of tables) = \$ _____
4. Stage Rentals ----- <input type="radio"/> 8 Piece             \$200/Day <input type="radio"/> 4 Piece             \$100/Day <input type="radio"/> 2 Piece             \$50/Day	<b>4.Total Days</b> _____ x _____ (per day cost) = \$ _____

\*Please tally all red boxes 1 & 3 in the spaces below to figure the total rental cost. Please write "N/A in the spaces below, if not in use. \*

**1.\$10.00 + 3. \_\_\_\_\_ + 4. \_\_\_\_\_ = \_\_\_\_\_**

**PLEASE READ RULES CAREFULLY**

- **NO ALCOHOL OR GLASS CONATINERS ALLOWED IN THE PARK.** (Special events permits for alcohol may be obtained from the City Clerk for festival type events)
- No additional structures, including tents, trailers, etc. shall be allowed in any Monte Vista Parks without the prior approval of the Recreation Director.
- Sunshades are allowed.
- **Vehicles will NOT be allowed on the grass areas.** (all items brought into the park/pavilion will be hand carried).
- Alterations of the Pavilion and/or Chairs-Tables, including hooks, nails, tarps, taping, etc. is **prohibited**.
- The Pavilion must be left in a clean and useable condition. Reservation Holder understand that they are responsible for the cost of any cleaning/damage cost that occurs during their usage/reservation.
- Charcoal and ash must be disposed of in the ash bin located at the rear of pavilion.

By signing below, I understand and have read the Parks Policy Manual and will follow all rules, requirements and responsibilities of him/herself, as well as attendees at the event. Signature also indicates that Renter(s) has paid the 50% of all dues required to confirm the reservation of the Park Space as well as turned in \$100.00 Damage Deposit on a separate check.

Renter(s) Name: \_\_\_\_\_ . Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Recreation Director: \_\_\_\_\_ Date: \_\_\_\_\_

[ ] Approved - [ ] Denied Reason; ( ) incomplete paperwork, ( ) No payment/Deposit, ( ) Space Availability