

McMULLEN BUILDING REQUEST/CONTRACT

LESSEE: _____

ADDRESS: _____

TELEPHONE: _____ DATE(S) REQUESTED: _____

Fee Schedule: _____ \$75/day

_____ \$40/half day - Hours Requested: _____

Total Amount of Rent: \$ _____

Upon signing this agreement and accepting the key(s), the persons or group accepts the responsibility of the facilities in the condition as noted on the facilities check-in form.

Lessee Signature

Date

FACILITIES CONFIRMATION

Deposit Received: ___ Yes ___ No Certificate of Insurance ___ Yes ___ No

Approved: _____ Date: _____

Comments: _____

McMULLEN BUILDING RENTAL/CONTRACT

1. A non-refundable cash deposit in the amount of your first day's rent is required in order to secure your reservation. If the facility is left in the same condition it was received, the deposit will be subtracted from your balance due.
2. The lessee will indemnify and hold harmless the County for any lawsuit or costs of any kind, including reasonable attorney's fees, or any recovery which occurs as a result of operations carried on by the lessee or its customers.
3. No alcoholic beverages of any kind are allowed On the premises.
4. The building and grounds will be returned to the County in the condition they are received. The cost of any clean-up or repairs done by the County will be charged to the lessee at a rate of \$10.00 per man hour and materials at cost, and will be billed by the County of Rio Grande.
5. The person or group renting the grounds and building will make an inspection of the facilities before accepting the key and noting any irregularities because each person or group is responsible for replacing or repairing any damages with the exception of normal wear and tear.
6. The County reserves the right to determine if the proposed activity is appropriate for the building.
7. A request for rental must be received at least two weeks prior to the event to allow for review and approval.

Lessee Signature

Date